



**Oak Hill Academy**  
**West London**  
an Aspirations Academy

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5<sup>th</sup> March 2021

Dear Parents & Carers

I thought it would be helpful to put together a few reminders for our school reopening to all Oak Hill children next Monday 8<sup>th</sup> March 2021.

We are still unable to have any parents come on to the playground and ask that all parents and carers wear a face mask as you drop off and collect your child/children each morning and afternoon. Please do try to socially distance wherever possible. We suggest that parents and carers could cross the road on departure from school so as to help ease congestion on the pavement outside school.

### **Uniform & PE Kit**

We are expecting all children to wear full school uniform again next week, including blazers, ties and jumpers. To make PE days easier and maintain Covid safety, we will allow children to wear their PE kit for the whole day on PE days. Class teachers will inform all children of their PE days next Monday and Year Team Leaders will ensure all parents know the PE days in advance.

### **Arrival Times and Gates**

Oak Hill will be open for all children **at 8:40am** each day. Staff will be on hand to assist each year group arriving.

- **Year 3 entrance:** Year 3 must enter the school using the gate and the ramp entrance by the site manager's house.
- **Year 4 entrance:** Year 4 must enter the school using the Year 4 gate by the main reception area.
- **Year 5 entrance:** Year 5 must enter the school from the Once Upon a Time nursery car park entrance
- **Year 6 entrance:** Year 6 must enter the school using the Acorns to Oaks gate

### **Home Time Departure Arrangements**

**Departure:** Year team & SLT staff must be on hand to assist the safe departure of all children.

**\*Please note:** We have made a change for our Year 3 collection arrangements:

- **Year 3 departure at 3pm each day:** To ease congestion on the pavement for the whole school, Year 3 children ***will be allowed to go home slightly earlier from 3pm.*** If any parents cannot collect at this slightly earlier time, please do not worry, we will keep your children safe until you arrive.

We ask that all Year 3 parents wait on the pavement outside of the school gates and we will send your children out to you. Signs will be made available as to where to stand. The ramp gate will now remain locked after school. This collection system works really well for the Year 4 children, so we will trial the same for Year 3's as a staggered home time. Hopefully, this will ease congestion after school for everyone and lessen the potential risks of Covid spreading further. To socially distance

further after collecting children, we suggest that you wear face masks and cross the road and walk on the other side to avoid the other year group gates.

- **Year 4 departure:** 3:15pm as you have done all year, via the main school car park.
- **Year 5 departure:** 3:15pm via the Year 5 gate in the Once Upon a Time nursery car park.
- **Year 6 departure:** 3:15pm via the Year 6 gate. Year 6 children who walk home will be released first to ease congestion.


As we did during the autumn term, all children will remain in their classes and year group bubbles and we will continue to operate a staggered break and lunch time routine. Year groups will not be mixing across the day. Children will be reminded to wash their hands and use sanitiser across the day.

Oak Hill is doing everything possible to reduce the risks of spreading the Coronavirus for all. I would like to thank you in advance for your support and cooperation in helping to keep us all safe.

If you have any further questions please do contact us at school by email [office@oakhill-aspirations.org](mailto:office@oakhill-aspirations.org) or by phone 0208 8890 4560.

We look forward to welcoming all children back to school next Monday 8<sup>th</sup> March.

Yours faithfully



Mrs R Saim

